



Junior Sales Associate – Fabrics, Wallpapers and Trimmings

Chelsea Textiles is seeking a full time, hands on, creative and customer orientated Junior Sales Associate to join our Fabric, Wallpapers and Trimmings team in our Pimlico Road Showroom.

The ideal candidate should feel confident dealing with both trade and retail clients, should have a good eye for colour and be able to assist with incorporating our hand embroidered fabrics, coordinating wovens, wallpapers and trims into customers schemes.

We are looking for someone with a genuine passion for interiors and craftsmanship who thrives in a luxury retail environment and enjoys building lasting client relationships. You will deliver exceptional service to both trade and private clients while driving sales and contributing to the continued success of the showroom.

Key Responsibilities

- Assist and provide attentive service to trade and retail customers who visit the showroom, and by email and over the phone.
- Respond to enquiries promptly and professionally
- Create sales and purchase orders using the company system
- Ensure the showroom looks presentable at all times
- Assist with sampling and sending out samples to clients
- Ensure our European agents have sampling of the latest collections.
- Liaise with the warehouse team to coordinate deliveries and dispatch

Skills & Experience

- Polished, professional presentation suited to a high-end retail environment
- Confident, proactive and creative team player with a passion for interior design
- Strong ability to build relationships and engage clients
- Excellent organisational and time-management skills
- High attention to detail
- Experience working with trade customers
- Familiarity with Sage or similar accounting software (or quick to learn)

Salary & Benefits

- Competitive salary based on experience
- Workplace Pension Scheme
- Health insurance after one year
- 20 days holiday allowance (plus bank holidays)

Hours: Full Time, Monday-Friday, 9am – 6pm **Location:** Pimlico Road, London
Start: ASAP

To apply, please email your CV and cover letter to stephen@chelseatextiles.co.uk We look forward to hearing from you.