
ANTONIA STEWART

JOB DESCRIPTION

SENIOR INTERIOR DESIGNER

Antonia Stewart Ltd is a small interior design studio based in the north Cotswolds. We undertake high end residential projects in the UK and are looking to expand our busy, friendly team with a dynamic, well-rounded and skilled Senior Designer for a period of 12 months (with potential opportunity to extend).

Responsibilities:

- Working directly with Antonia on a variety of projects, contributing both as part of the team and as a project leader and guiding projects through from concept to completion
- This position is suitable for someone who is highly organised and comfortable multi-tasking in a busy environment
- Liaising with clients to understand their brief, developing presentations, schemes, budgets and detailed estimates, managing procurement processes and installation & styling
- Co-ordinating with the wider project teams (M&E, AV and lighting design) with good project co-ordination skills
- Produce technical drawings in AutoCAD including joinery design, electrical and lighting layouts, elevations and bespoke joinery design
- Producing schedules and detailed specifications for subcontractors and suppliers
- Collating comprehensive schedules and specifications for construction
- Managing client orders and estimates using EstiMac
- Undertaking site visits and project management
- Helping with social media content and strategy

Role requirements:

- Minimum 4-5 years of experience in the high-end residential market
- Liaising with clients, suppliers, contractors and consultants as needed
- Ability to work on a range of projects simultaneously both independently and within in a team
- Support the delivery of presentations to clients
- A confident problem solver with excellent negotiation skills
- Self-motivated with exceptional organisation and communication skills
- A team player with attention to detail
- Proficient in AutoCAD, Estimac, Photoshop and Microsoft Office essential
- Competence in producing budgets, invoicing and managing procurement
- Must be confident with reading, reviewing and signing off technical drawings and details
- Competent in taking meetings and making site visits independently

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- Strong skills in creating technical drawings for furniture layouts, bathroom layouts & elevations and joinery design with a deep understand of construction processes
- Strong site co-ordination skills and understanding of construction processes
- Extensive knowledge of suppliers and materials with an appreciation for quality and craftsmanship
- Comfortable with social media particularly Instagram
- Proficient at hand drawing
- Financially literate
- A background in architecture would be advantageous
- Fluency and written skills in English
- UK residence and flexibility for travel to London for sourcing and to projects as needed

Role: Monday – Friday 9-5pm in person in our studio in the Cotswolds (10 mins from) Chipping Norton, Oxfordshire

Start date: immediate

Salary: competitive dependent on experience

Please send all CVs, a cover letter and your portfolio to:
studio@antoniastewart.com