

STUDIO GROVE

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Mid-Weight FF&E Designer Job Description

Studio Grove is looking for a full-time Mid-Weight FF&E Designer to join our studio in Putney. This person will collaborate with both the residential and commercial design teams to bring design concepts to life, through the sourcing and specification of FF&E for high-end projects.

Key Responsibilities

- Support the residential and commercial design teams with translating their design concepts by producing presentations, concepts, FF&E schemes, and sample boards.
- Manage the sourcing, selection and procurement of materials, hard and soft finishes, fabrics, furniture, sanitaryware, fixtures and equipment.
- Produce detailed drawings of bespoke furniture to support design development.
- Create detailed schedules and specification sheets to ensure accurate and clear communication of designs.
- Manage the Supplier and Sample Library, including researching and onboarding new suppliers.
- Collaborate with the Senior Designers to prepare, schedule and cost specifications and budgets.
- Manage all residential and commercial projects in EstiPC - generating purchase orders, invoices, and reports, ensuring accuracy of specifications and data entry.
- On-site management of FF&E installation and styling of projects.
- Work closely with the Studio Manager to streamline the procurement process and ensure the smooth delivery of all FF&E items.

Requirements

- 3+ years' experience within a high-end interior design studio.
- Proficiency in EstiPC/EstiMAC is essential.
- Wide ranging supplier knowledge.
- Technically confident with knowledge of Vectorworks, SketchUp and Adobe package.
- Creative and detail orientated.
- Strong communications and problem-solving skills.

Hours: Full-Time

Location: Putney (remote working on Fridays).

Salary: Dependent on Experience.

Line Managers: Senior Residential Designer and Lead Commercial Designer

To apply, please send your Portfolio, CV and cover letter to charlotte@studiogrove.co.uk, with 'Mid-Weight FF&E Designer' in the subject of the email.