



INTERIORS OF CHISWICK

INTERIORS OF CHISWICK –Window Treatment Specialist.

Interiors of Chiswick is a long-established interior design studio and showroom on the Chiswick High Road is looking to fill the position of “Window Treatment Specialist”.

Role Description

This is a full-time on-site role for a Window Treatment Specialist based in London. They will be responsible for designing custom window treatments, including site survey measuring, fabric selection. They will also collaborate with clients to understand their design needs and offer creative solutions while adhering to their budget requirements.

Key Responsibilities

- Strong creative and technical skills in window dressing.
- Experience with measuring, fabric selection of custom window treatments and hardware specification.
- Demonstrated ability to work with clients to understand their design needs and provide creative solutions while adhering to their budget constraints.
- Excellent knowledge of colour theory, materials, tracks & poles and design principles.
- Running projects from start to finish independently.
- Experience with AutoCAD, SketchUp, and Adobe Creative Suite an advantage.
- Strong communication skills and ability to work in a team.
- Able to engage with a client and convert to Revenue generation.
- Quantify and calculating quantities.
- Creating quotations and invoices.
- To process purchase orders in a timely and professional manner with particular attention to detail.
- Liaise clearly with suppliers and tracking of orders, through to completion for client delivery.
- Be dedicated to customer service and prompt follow up.
- Be a team player.

Key Attributes Required

- Strong administration skills.
- Excellent communication skills.
- Proactive in your approach to gaining new sales.
- Self-Motivated and practical with your approach.
- Design flare.
- Strong negotiating and problem-solving skills.
- IT Literate and Microsoft Office proficiency essential
- Full Driving License, vehicle provided for site surveys.

To be considered for this opportunity, please email a cover letter and CV to;
advert@interiorsofchiswick.co.uk

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www.interiorsofchiswick.co.uk

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