

STUDIO ISA MAY

Job Summary: Senior Designer

About the Studio

Guided by a sense of perpetual curiosity, Studio Isa May approaches interior projects from concept to realisation with a keen eye for details and a deep understanding of design fundamentals. The studio's interior design projects are not defined by one particular style, but tell an intriguing story of the history and content of each project always reflecting the client's needs. Based in London and founded in 2020 the studio has great experience in creating spaces that are playful, studied, and unexpected. The context, the original site, the history and the purpose of the place are the starting points for each project the studio undertakes, thus aiming at creating meaningful spaces.

www.studioisamay.com

Required experience:

- A degree in Interior Design or Architecture.
- At least 7 years interior design experience in the high-end residential market.
- Full proficiency using Vector works, Sketch up Adobe Creative suite & Microsoft Suite.
- Financial understanding of project costs
- Good project management skills
- Experience leading projects from concept to handover, including on-site experience managing multiple projects and project teams simultaneously.

Responsibilities of the Role:

- Manage and direct project team. Co-ordinate the team workload, ensuring that all stages of the project are delivered. Ensuring that the highest standard drawings and schedules are provided by the team.
- Deliver multiple projects at one time - Responsible for key stages within the studio's interior architecture and FF&E projects.
- Set critical paths and budgets.
- prepare and ensure monthly report on project progress.
- Use excellent project management skills, establishing internal project timelines, sticking to deadlines and managing workload independently.
- Produce drawings to the highest standard - technical drawings for issue to clients, contractors, and joiners.
- Produce high standard room visuals, sketches, drawings, mood boards and client presentations in the studio aesthetic.
- Produce all delivery drawings and specifications to a design intent package level.
- Design and develop bespoke furniture including furniture, upholstery, lighting and joinery.
- Develop, source and procure FF&E, overseas project schedules and manage budget.
- Proficiently communicate with the project team - working closely with Project Managers, Architects, Contractors and Suppliers.
- Work with contractors and suppliers to ensure the design and quality are executed as per specifications and of the highest standard.
- Manage and check information produced by sub-contractors.
- Ensure quality control through regular site visits and record project progress.
- Focus: the day-to-day delivery of projects and managing the project teams

Start Date: Immediate Full-time role: Monday – Friday 9am-6pm Based: East London office.

Annual Leave: 25 Holiday days per year + Bank holidays. Salary: Based on experience.

To Apply: Please send a copy of your CV, portfolio and a package of technical drawings to: isabelle@studioisamay.com for our consideration.