

STUDIO GROVE

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JOB DESCRIPTION: MID-WEIGHT INTERIOR DESIGNER

Studio Grove is looking for a full-time Mid-Weight Interior Designer to join our studio in Putney. This person will support the residential design team and contribute to all aspects of the design process from initial brief through to project completion, including: creative and concept design, layout design, joinery and detail design, specification of fixtures, fittings and furniture, interior decoration and production of tender and construction packages.

Responsibilities:

- Co-ordination and liaising as necessary with architects, surveyors, M&E consultants, joiners and other contractors to ensure that designs are synchronised and aligned throughout the project programme.
- Use of CAD software (Vectorworks etc.) to draw up accurate floor plans, lighting plans, small power plans, elevations and detailed design intent joinery drawings, delivering tender and construction packages.
- Sourcing, selection and procurement of materials, hard and soft finishes, fabrics, furniture, sanitaryware, fixtures and equipment.
- Creation of detailed schedules and specification sheets to ensure accurate and clear communication of designs.
- Liaising as necessary to ensure that communication is consistent and clear, and to work within client budgets by creating estimates and invoices together with the Senior Designer.
- Attendance of meetings on site throughout project and production of meeting notes.
- To create and present design solutions from initial concept stage to final completion: including creation of concepts, layouts and drawing packages, hard finishes schemes, FF&E schemes and sample boards, using a combination of Vectorworks drawings, InDesign presentations, SketchUp visuals, hand sketching and mood/sample boards.
- Coordination and management of sourcing/procurement of FF&E for projects. Assist in the scheduling of the installation of projects, working with the Senior Designer to prepare, schedule and cost specifications and budgets.
- On-site management of FF&E installation and styling of projects.

Requirements:

- 3+ years' experience within a high-end interior design studio.
- Proficiency in EstiPC/EstiMAC.
- Technically confident with knowledge of Vectorworks, SketchUp and Adobe package.
- Creative and detail-orientated.
- Wide ranging supplier knowledge.
- Strong communications and problem-solving skills.
- Highly organised with good time management skills.

This role is full-time and based at our studio in Putney from Monday – Thursday, with remote working on Fridays.

If you are interested in applying for this role, please email your CV, portfolio and a brief cover letter detailing your suitability to our Senior Operations Manager, Charlotte: charlotte@studiogrove.co.uk