

STUDIO GROVE

1 PUTNEY HIGH STREET, LONDON, SW15 1SZ | +44(0)20 4547 6735 | STUDIO@STUDI GROVE.CO.UK

JOB DESCRIPTION: 3-MONTH PAID INTERNSHIP

Studio Grove is looking for a passionate and proactive candidate with an interest in interior design to join the team for a 3-month internship. The position is office-based (in Putney) and the successful candidate will be supporting the design team with all aspects of the design process and project work.

Responsibilities:

- Assisting in the sourcing and selection of materials, hard and soft finishes, fabrics, furniture, sanitaryware, fixtures and equipment - including trips to Supplier's showrooms.
- Developing schemes in response to client briefs.
- Assisting with the organisation of the Supplier and Sample Library and keeping the scheming area tidy.
- Working with the team to create suitable design concepts (including sample sourcing and presentations).
- Supporting the designers with meeting preparation, ensuring schemes are ready for presentation.
- Providing support to all members of the team with the day-to-day design admin and project work where necessary.

Requirements:

- Understanding of design styles, products, and suppliers.
- Organised, with good time management skills.
- Creative and detail orientated.
- Passion for interior design.
- Knowledge of Adobe package, Vectorworks and Sketch-Up is a bonus.

If you are interested in applying for this internship, please email your CV and a brief cover letter detailing your suitability to our Studio Manager, Charlotte: charlotte@studiogrove.co.uk