



*de Gournay*

## JUNIOR GRAPHIC DESIGNER

### **Role**

As a Junior Graphic Designer at de Gournay, you will be responsible for working on a variety of creative projects, assisting the graphic design department in producing assets that are used across both digital and print media. Alongside working on exciting brand projects, the applicant would also be required to assist with in-house graphic design tasks used throughout the global marketing and sales departments. You will report directly to the Graphic Design Lead, as well as the Brand Director, to ensure the seamless execution of brand materials.

### **Responsibilities**

- Creating presentations used by the sales team for client-facing meetings and events.
- Assisting with designing invitations for events (both digital and print).
- Assisting with designing printed marketing and gifting materials.
- Updating internally used PDF documents such as price lists, stock lists and general information sheets.
- Updating information on the website and creating InDesign-based templates for formatting website pages such as blog posts.
- Assisting with preparing images and InDesign files to be print-ready.

### **Skills and Qualifications**

- Strong attention to detail and organizational acumen.
- Minimum 2-5 years' experience in a relevant role.
- Working to tight deadlines in a fast-paced creative environment.
- Strong background in Graphic Design with proficiency in Adobe Creative suite, including InDesign, Photoshop and Illustrator.
- Ability to process files for print production
- Collaborative team player with a focus on building strong working relationships.
- Creative problem-solving abilities with a proactive approach to troubleshooting.
- Positive, energetic attitude with a solutions-oriented mindset.
- Excellent communication skills, both verbal and written.
- Proficiency in English.

LOCATION: London, Chelsea.

START DATE: Immediate start.

SALARY: Competitive according to level of experience.

This position is a full-time role based in our London offices. Applicants must already have the right to work in the UK.

Please submit your CV and portfolio of recent work to [AMY@DEGOURNAY.COM](mailto:AMY@DEGOURNAY.COM)