

Job Title: Junior Creative Producer

Location: Chelsea, London

Hours: Full time, 9am – 6pm, Monday - Friday

Role Overview

de Gournay is seeking a Junior Creative Producer to join its London-based marketing team. Working closely with the Senior Creative Producer, the role will support the planning and delivery of creative projects across the brand's global markets, including the UK, Europe, the Middle East and China.

This position will assist with the day-to-day running of the marketing production schedule while supporting a range of initiatives including photoshoots, campaigns and brand events and visual merchandising. The role is varied and hands-on, suited to someone organised, practical and creatively minded, with a genuine interest in luxury interiors, design and craft.

Key Responsibilities

Production & Shoot Support

- Support the Senior Creative Producer in the day-to-day management of the marketing production schedule.
- Assist with sourcing props, styling elements and materials required for shoots.
- Provide practical support with set preparation, installation and on-site shoot logistics.
- Liaise with suppliers to arrange product loans and prop sourcing, ensuring items are tracked and returned appropriately.

Events & Marketing Production

- Support the planning and delivery of brand events, launches and installations across international markets.
- Work with the marketing team to ensure the consistent delivery of creative assets and brand visuals.
- Provide production and logistical support in the lead-up to and during events.

Logistics & Coordination

- Provide general production administration and organisational support.
- Assist with production logistics, including scheduling, supplier coordination and shipment of materials.
- Support travel arrangements and preparation for international projects and events.

Candidate Profile

- Creatively minded with strong attention to detail and visual awareness.
- Highly organised with the ability to support multiple projects simultaneously.
- Comfortable taking a hands-on approach to a wide variety of tasks, with a proactive and positive attitude.
- A strong interest in design, craft and luxury interiors.
- Willing to travel internationally as required.
- A collaborative and reliable team member with a strong work ethic and eagerness to learn.

Please apply by sending in your CV, cover letter and examples of your work to: anna-lisa@degournay.com.